



City Council
March 9, 2021
Regular Session

Due to the COVID-19 pandemic, public health and safety concerns require City of North Liberty public meetings to be held electronically, so as to limit the spread of the virus.

Call to order

Mayor Terry Donahue called the March 9, 2021 Regular Session of the North Liberty City Council to order at 6:30 p.m. Councilors present: RaQuishia Harrington, Annie Pollock, Brent Smith, and Brian Wayson; absent – Chris Hoffman.

Others present: Ryan Heiar, Tracey Mulcahey, Grant Lientz, Ryan Rusnak, Kevin Trom, Shelly Simpson, Ted Krausman, Kelly Beckler, Jake Evans, Scott Hardwick, Loren Hoffman and other interested parties.

Approval of the Agenda

Pollock moved, Harrington seconded to approve the agenda. The vote was all ayes. Agenda approved.

Consent Agenda

Smith moved, Harrington seconded to approve the Consent Agenda including the City Council Minutes, Regular Session, February 23, 2021; the attached list of Claims; Liquor License Renewal, Panchero's Mexican Grill; Liquor License Renewal, Jalapeno Mexican Restaurant; SW Growth Area Water and Sewer Extensions, Boomerang Corporation, Pay Application Number 6, \$127,333.25; St. Andrews Drive Project, Metro Pavers, Inc., Pay Application Number 10, \$11,000; and St. Andrews Drive Project completion and acceptance. The vote was all ayes. Consent Agenda approved.

City Engineer Report

City Engineer Trom reported that the contractor on the SW Growth Utilities project is making progress. The contractor has requested an extension due to derecho and weather conditions. The Ranshaw House renovations contractor is back on site working on windows, ramp and permeable pavers. Shive-Hattery continues to work on City Hall planning with site plan and floor plan options.

City Administrator Report

City Administrator Heiar reported that forty-one accounts have submitted forms that they believe they are eligible for the Utility/Rent Assistance Program. The Affordable Housing Coalition is working to help applicants complete the application. North Liberty Library staff is prepared to help as well. Neighborhood Ambassadors will be used for language skills. The City has 102 payment agreements with customers. Heiar reminded all to check out iowafinance.com to look for the

Utility/Rent Assistance Program that is coming soon. The Neighborhood Ambassador Program continues to onboard and recruit additional members. Ambassadors are doing surveys in their neighborhoods to create benchmarks for going forward. Heiar reminded Council that there are Friday Facebook events on public projects every Friday at noon on Facebook. The events are recorded for future watching. Over twenty attendees attended the live event last week.

Mayor Report

Mayor Donahue proclaimed March 22-26 as March for Meals on Wheels week.

FY 2021-2022 Budget

At 6:40 p.m., Mayor Donahue opened the public hearing regarding the budget for the upcoming fiscal year, FY 2022, July 1, 2021 – June 30, 2022 for certain levies. No oral or written comments were received. The public hearing was closed.

Harrington moved, Wayson seconded to approve Resolution Number 2021-16, A Resolution adopting the Annual Budget and Capital Improvements Plan for the Fiscal Year ending June 30, 2022 for the City of North Liberty, Iowa. After discussion, the vote was: ayes – Smith, Pollock, Harrington, Wayson; nays – none; absent – Hoffman. Motion carried.

Tree/Stormwater Board

Pollock moved, Smith seconded to affirm the appointment of Doris Vaske to the Tree/Stormwater Board. The vote was all ayes.

Conditional Use – Colony Property

Rusnak presented information on the application. Scott Hardwick, the applicant, was present and offered additional information on the application. Wayson moved, Pollock seconded to recommend approval of the application. The vote was all ayes. Motion carried.

Corridor Commercial Development Company Site Plan

Rusnak reported that staff and Commission recommended approval.

Kelly Beckler, MMS Consultants, and Jake Evans, builder, were present on behalf of the applicant and offered to answer questions. Council discussed the application with the applicant's representatives.

Harrington moved, Pollock seconded to approve Resolution Number 2021-17, A Resolution approving the Development Site Plan for 1750 Jordan Street (Medical Spa and Salon), North Liberty, Iowa. The vote was: ayes – Smith, Harrington, Wayson, Pollock; nays -none; absent – Hoffman. Motion carried.

Pool Heater Replacement

Ted Krausman, Shive Hattery, and Shelly Simpson, Recreation Director, were present for the discussion. Heiar presented information on the project. Council discussed the replacement of the pool heater with staff.

Wayson moved, Harrington seconded to approve Resolution Number 2021-18, A Resolution approving the Services Agreement between the City of North Liberty and Shive-Hattery, Inc. for the Aquatic Center Pool Water Heater Replacement Project. The vote was: ayes – Wayson, Harrington, Pollock, Smith; nays – none; absent – Hoffman. Motion carried.

Ranshaw Way, Phase 5

Lientz presented information on the resolution. Smith moved, Harrington seconded to approve Resolution Number 2021-19, A Resolution approving the purchase of Permanent and Temporary Easements from various property owners adjacent to Ranshaw Way for the Ranshaw Way Phase 5 Project. After discussion, the vote was: ayes – Pollock, Harrington, Wayson, Smith; nays – none; absent – Hoffman. Motion carried.

Dubuque Street Project

Lientz presented information regarding the resolutions. Harrington moved, Pollock seconded to approve Resolution Number 2021-20, A Resolution authorizing the establishment of compensation estimates for the Dubuque Street Phase 1 Improvement Project. The vote was: ayes – Harrington, Wayson, Pollock, Smith; nays – none; absent – Hoffman. Motion carried.

Lientz presented information on this resolution. Wayson moved, Pollock seconded to approve Resolution Number 2021-21, A Resolution establishing fair market value and just compensation for the acquisition of certain properties for the Dubuque Street Phase 1 Improvement Project. The vote was: ayes- Smith, Harrington, Wayson, Pollock; nays – none; absent – Hoffman. Motion carried.

Greenbelt Trail II LLC Rezoning

Heiar presented additional information on the ordinance. Smith moved, Harrington seconded to approve the second consideration of Ordinance Number 2021-01, An Ordinance amending Chapter 167 of the North Liberty Code of Ordinances by amending the use regulations on property located on the west side of North Liberty Road approximately 225 feet north of Salm Drive and also being east of the Arlington Ridge Subdivision located in North Liberty, Iowa to those set forth in the Municipal Code for the RS-6 Single-Unit Residence District. After discussion, the vote was: ayes – Harrington, Pollock, Wayson, Smith; nays – none; absent – Hoffman. Motion carried.

Dog Park Rezoning

Harrington moved, Wayson seconded to approve the second consideration of Ordinance Number 2021-02, An Ordinance amending Chapter 167 of the North Liberty Code of Ordinances by amending the use regulations on property located on the east side of North Liberty Road approximately .35 miles north of Oak Lane NE located in North Liberty, Iowa to those set forth in the Municipal Code for the P Public Use District. The vote was: ayes – Wayson, Smith, Pollock, Harrington; nays – none; absent – Hoffman. Motion carried.

Zoning Code – Sign Regulations Amendment

Pollock moved, Smith seconded to approve the second Consideration of Ordinance Number 2021-03, An Ordinance amending Chapter 173 Code of Ordinances of North Liberty, Iowa, entitled “Zoning Code-Sign Regulations” by amending several sections in Chapter 173 related to exempt signs, specific sign regulations and temporary signs and by deleting Section 173.09 entitled “Signs in the Commercial Recreational Vehicle District.” The vote was: ayes – Smith, Harrington, Pollock, Wayson; nays – none; absent – Hoffman. Motion carried.

Dog Park Membership Ordinance

Harrington moved, Wayson seconded to approve the second Consideration of Ordinance Number 2021-04, An Ordinance amending the Code of Ordinances of the City of North Liberty, Iowa updating portions of the Animal Control Code and Park Regulations concerning membership for and use of Dog Parks and Off-Leash Areas. The vote was: ayes – Smith, Pollock, Harrington, Wayson; nays – none; absent – Hoffman. Motion carried.

Franchise Fees

Heiar presented information on the potential of the City having franchise fees. Council discussed the potential adoption of Franchise Fees. The consensus was to move ahead with a franchise fee dedicated to parks. Councilor Hoffman joined at 7:35 p.m.

Old Business

No old business was presented.

New Business

Councilor Smith thanked Street Superintendent Pentecost for prompt pothole repair.

Adjournment

Mayor Donahue adjourned the meeting at 7:57 p.m.

CITY OF NORTH LIBERTY

By: _____
Terry L. Donahue, Mayor

Attest: _____
Tracey Mulcahey, City Clerk