



City Council
February 22, 2022
Regular Session

Call to order

Mayor Chris Hoffman called the February 22, 2022 Regular Session of the North Liberty City Council to order at 6:32 p.m. Councilors present: RaQuishia Harrington, Erek Sittig, Brent Smith, Brian Wayson; absent –none.

Others present: Ryan Heiar, Tracey Mulcahey, Ryan Rusnak, Kevin Trom, Grant Lientz, Dustin Opatz, Angela McConville, Gerry Kuhl and other interested parties.

Approval of the Agenda

Harrington moved; Wayson seconded to approve the agenda with moving the board appointment before the Audit presentation. The vote was all ayes. Agenda approved.

Consent Agenda

Smith moved, Harrington seconded to approve the Consent Agenda including the City Council Minutes from the Regular Session on February 8, 2022; the attached list of claims; the liquor license renewal for Pancheros; Pay Application Number 10 for the Ranshaw Way Phase 5 Project for Petersen Contractors, Inc. in the amount of \$16,228.97. The vote was all ayes. Consent Agenda approved.

Public Comment

No public comment was offered.

City Engineer Report

City Engineer Trom reported that the Dubuque Street Phase 1 Project preconstruction meeting is scheduled for March 1 with a late start date of March 23. Meetings are being scheduled with directly impacted property owners. The Jones Boulevard extension project design work is almost complete. Council discussed the report with Trom.

City Administrator Report

City Administrator Heiar reported that Department Heads are meeting tomorrow for Goal Setting session ahead of Council's March 23 Goal Setting Session that will start at 4 p.m. At the next City Council meeting, first consideration of the smoke free parks ordinance will be on the agenda.

Mayor Report

Mayor Hoffman proclaimed March 10, 2022 as Kidney Day and March 2022 as Kidney Month. Dr. Lee Sanders was present representing the National Kidney Foundation.

Mayor Hoffman reported that he attended his last Think Iowa City Board meeting. Councilor Harrington will be stepping into the role. He spoke at the North Liberty Baptist Church last week and attended the ICAD breakfast last Thursday.

Council Reports

Councilor Harrington attended the Business Partnership banquet and reported on the presentation. Councilor Smith offered feedback he obtained on owners from along Ranshaw Way. Councilor Sittig attended the Business Partnership banquet. He plans to attend Affordable Housing Coalition meeting on Friday. He attended Racism and Social Justice meeting. Mayor Hoffman reminded that there is a special election to fill Council vacancy on March 15 with three candidates on the ballot.

Park Board Appointment

Harrington moved, Sittig seconded to affirm the appointment of Laura Olds to fill a vacancy on the Park Board. The vote was all ayes. Appointment affirmed.

FY 2021 Audit

Dustin Opatz from BerganKDV presented the Report for Fiscal Year 2021. Council discussed the report with Opatz.

Harrington moved, Sittig seconded to approve Resolution Number 2022-12, A Resolution accepting the Audit Report for Fiscal Year 2021 as completed by BerganKDV. The vote was: ayes – Wayson, Smith Sittig, Harrington; nays – none. Motion carried.

Transit Presentation

Angela McConville, Special Project Coordinator, presented an update on the City's transit programs. Council discussed the presentation with McConville. Gerry Kuhl offered information on the Transit Committee. Jim Jetter offered an observation on transit in North Liberty.

Maximum Levy FY 2023

At 7:44 p.m., Mayor Hoffman opened the public hearing regarding proposed maximum levy for fiscal year 2023. No oral or written comments were received. The public hearing was closed.

Wayson moved, Smith seconded to approve Resolution Number 2022-13, A Resolution approving the maximum tax dollars from certain levies for the City of North Liberty's proposed budget for fiscal year 2022-2023. After discussion, the vote was: ayes – Smith, Sittig, Harrington, Wayson; nays – none. Motion carried.

North Liberty Newspaper of Record

Harrington moved, Sittig seconded to approve Resolution Number 2022-14, A Resolution approving the designation of *The Gazette* as the official newspaper for the City of North Liberty. After discussion, the vote was: ayes – Smith, Wayson, Sittig, Harrington; nays – none. Motion carried.

Right of Way Acquisition – Christine Grant Elementary

Harrington moved, Sittig seconded to approve Resolution Number 2022-15, A Resolution accepting the Warranty Deed from Iowa City Community School District to the City of North Liberty for the establishment of right of way. After discussion, the vote was: ayes – Wayson, Smith, Sittig, Harrington; nays – none. Motion carried.

Right of Way Acquisition – Jones Boulevard Project

Harrington moved, Sittig seconded to approve Resolution Number 2022-16, A Resolution approving the purchase of right of way and a temporary construction easement for the Jones Boulevard Extension Project. After discussion, the vote was: ayes – Harrington, Wayson, Sittig, Smith; nays – none. Motion carried.

Emergency Siren Contract

Harrington moved, Wayson seconded to approve Resolution Number 2022-17, A Resolution approving the Statement of Work Contract between the City of North Liberty and Frontline Plus Fire and Rescue. After discussion, the vote was: ayes – Harrington, Smith, Wayson, Sittig; nays – none. Motion carried.

Assessment Resolution

Sittig moved, Harrington seconded to approve Resolution Number 2022-18, A Resolution assessing delinquent amounts owed to the City of North Liberty, Iowa to individual property taxes. After discussion, the vote was: ayes – Sittig, Wayson, Harrington, Smith; nays – none. Motion carried.

Watts Rezoning

Sittig moved, Wayson seconded to approve the third consideration and adoption of Ordinance Number 2022-01, An Ordinance amending Chapter 167 of the North Liberty Code of Ordinances by amending the use regulations on property located on the south side of Denison Avenue approximately 130 feet east of Brook Ridge Avenue located in North Liberty, Iowa to those set forth in the Municipal Code for the RD-10 Two Unit Residence District. The vote was: ayes – Sittig, Wayson, Harrington, Smith; nays – none. Motion carried.

Vintage Estates PAD Amendment

Rusnak reported that staff and the Planning Commission recommend approval of the PAD amendment.

Jason Ledden, Snyder and Associates, was present on behalf of the applicant and offered additional information on the project. Council discussed the proposed change with the applicant representative.

At 7:58 p.m., Mayor Hoffman opened the Public Hearing regarding proposed PAD amendment. No oral or written comments were received. The public hearing was closed.

Harrington moved, Smith seconded to approve the first consideration of Ordinance Number 2022-05, An Ordinance amending the Vintage Estates RS-4 PAD Single-Unit Residence Planned Area Development by reducing the rear yard setback from 30 feet to 25 feet adjacent to the north and west property line on property located on the west side of South Jones Boulevard west of western terminus of Cory Court located in North Liberty, Iowa. After discussion, the vote was: ayes – Harrington, Smith, Wayson, Sittig; nays – none. Motion carried.

Zoning Code

Sittig moved, Wayson seconded to approve the third consideration and adoption of Ordinance Number 2022-02, An Ordinance amending Chapters 165 through 170 and 173 of the North Liberty Code of Ordinances, governing the administration, organization, enforcement and definitions of Zoning Districts, development and sign regulations. Attorney Ryan Haaland representing the Iowa Manufactured Housing Association spoke with the Council regarding proposed amendments to this ordinance. After discussion, the vote was: ayes – Smith, Sittig, Harrington, Wayson; nays – none. Motion carried.

Rental Code

Harrington moved, Sittig seconded to approve the third consideration and adoption of Ordinance Number 2022-03, An Ordinance amending Chapter 146 of the North Liberty Code of Ordinances, governing rental housing procedures and regulations and structure procedure requirements. The vote was: ayes – Sittig, Wayson, Smith, Harrington; nays – none. Motion carried.

City Rezonings

Harrington moved, Smith seconded to approve the third consideration and adoption of Ordinance Number 2022-04, An Ordinance amending zoning on various properties in the City of North Liberty, Iowa. The vote was: ayes – Wayson, Sittig, Smith, Harrington; nays – none. Motion carried.

Old Business

Councilor Smith offered that the special election will be held during spring break. He encouraged all to vote early or by absentee ballot.

New Business

No new business was offered.

Adjournment

Wayson moved, Harrington seconded to adjourn at 8:19 p.m. The vote was all ayes. Meeting adjourned.

CITY OF NORTH LIBERTY

By: _____
Chris Hoffman, Mayor

Attest: _____
Tracey Mulcahey, City Clerk