



City Council
November 28, 2023
Regular Session

Call to order

Mayor Hoffman called the November 28, 2023, Regular Session of the North Liberty City Council to order at 6:30 p.m. in the Council Chambers, 1 Quail Creek Circle. Councilors present: Ashley Bermel, RaQuishia Harrington, Erek Sittig, Brent Smith, and Brian Wayson.

Others present: Ryan Heiar, Tracey Mulcahey, Grant Lientz, Ryan Rusnak, Josiah Bilskemper, and other interested parties.

Approval of the Agenda

Sittig moved; Bermel seconded to approve the agenda. The vote was all ayes. Agenda approved.

Consent Agenda

Harrington moved, Smith seconded to approve the Consent Agenda including the City Council Minutes, Regular Session, November 14, 2023; City Hall Project Change Order Number 2 in the amount of \$16,434.00 to City Construction; and the attached list of Claims. The vote was all ayes. Consent Agenda approved.

Public Comment

No public comment was offered.

City Engineer Report

City Engineer Bilskemper reported on the design of the West Penn Street Reconstruction Project and the Forevergreen Road Signalization Project. The Forevergreen Road Extension Functional Design Study will be from 12th Avenue in Coralville to the new roundabout on North Liberty Road. Shive-Hattery is collecting survey data, aerial imagery and working archeological and environmental studies. The first draft the cities will see will be in May 2024.

City Administrator Report

City Administrator Heiar reported that Next Stage is approaching \$650,000 pledged/raised. He will be at Riverside Casino for the grant award tomorrow night and back to Enhance Iowa next week for the third time. Orientation for the newly elected has started including one on one meetings and tours of city facilities. The oath of office will be administered on December 12. There will be a brief budget discussion/planning at the December 12 meeting. There will not be a second meeting in December.

Mayor Report

Mayor Hoffman reported on the removal of the Casey's at the intersection of Zeller and Ranshaw Way. At the most recent JECSA meeting, the board got the first go round on the budget. There

are no proposed changes. After attending the Iowa League of Cities conference, he has been looking to tell the City's story. He met with local legislators to talk about Next Stage, other projects, and the impact of HF 718 on the City's budget.

Council Reports

Councilor Harrington is excited to see the Casey's building come down. Councilor Wayson is hearing excitement about what's going on in North Liberty. He attended the MPOJC meeting two weeks ago which included discussion on transit project funding. There will be an update on rail/bus possibilities possibly in June. He and the Mayor are on the nominating committee for MPOJC chair. Councilor Smith reported that Heiar is speaking at Better Together. Councilor Sittig joined Senator Wahls and Representative Nielsen on the Pizza and Politicians panel. He attended the ribbon cutting for the Healing Trail at the Historic Poor Farm.

FY 23 Annual Financial Report

Wayson moved, Smith seconded to approve the FY 23 Annual Financial Report. After discussion, the vote was: ayes – Bermel, Wayson, Harrington, Sittig, Smith; nays – none. Motion carried.

FY 23 Annual Urban Renewal Report

Harrington moved, Sittig seconded to approve the FY 23 Annual Urban Renewal Report. After discussion, the vote was ayes – Harrington, Smith, Bermel, Wayson, Sittig. Motion carried.

Penn Street Railroad Crossing Project

Wayson moved, Sittig seconded to approve Resolution Number 2023-134, A Resolution accepting the bid and authorizing execution of the Contract for the Penn Street Railroad Crossing Improvements Project, North Liberty, Iowa. After discussion, the vote was: ayes – Harrington, Sittig, Bermel, Wayson, Smith; nays – none. Motion carried.

Fox Run Pond Trail Project

At 6:45 p.m., Mayor Hoffman opened the public hearing regarding proposed plans, specifications, and estimate of cost for the Fox Run Pond Trail Project. No oral or written comments were received. The public hearing was closed at 6:46 p.m.

Harrington moved, Smith seconded to approve Resolution Number 2023-135, A Resolution finally approving and confirming plans, specifications, and estimate of cost for the Fox Run Pond Trail Project. The vote was: ayes – Sittig, Smith, Bermel, Harrington, Wayson; nays – none. Motion carried.

Forevergreen Road Project 28E

Harrington moved, Smith seconded to approve Resolution Number 2023-136, A Resolution approving the 28E Agreement Contract for Allocation of Funding and Costs for the Forevergreen Road Extension Project between the City of North Liberty and the City of Coralville. After discussion, the vote was: ayes – Bermel, Sittig, Wayson, Smith, Harrington; nays – none. Motion carried.

West Penn Street Improvement Project Just Compensation

Sittig moved, Wayson seconded to approve Resolution Number 2023-137, A Resolution authorizing the Establishment of Compensation Estimates for the West Penn Street Improvement Project. After discussion, the vote was: ayes – Harrington, Smith, Wayson, Sittig, Bermel; nays – none. Motion carried.

Harrington moved, Bermel seconded to approve Resolution Number 2023-138, A Resolution establishing just compensation estimates for acquisition of certain real property for the West Penn Street Improvement Project. The vote was: ayes – Smith, Wayson, Bermel, Harrington, Sittig; nays – none. Motion carried.

Forevergreen Road Signalization Project Just Compensation

Smith moved, Bermel seconded to approve Resolution Number 2023-139, A Resolution establishing just compensation for acquisition of certain real property for the Forevergreen Road Signalization Project. After discussion, the vote was: ayes – Smith, Bermel, Wayson, Sittig, Harrington; nays – none. Motion carried.

Franchise Fee Ordinance

Harrington moved, Sittig seconded to approve the second consideration of Ordinance Number 2023-27, An Ordinance amending the MidAmerican Energy Company, Interstate Power and Light Company, and Linn County Rural Electric Cooperative Franchise Agreements to adjust franchise fees. The vote was: ayes – Sittig, Wayson, Bermel, Smith, Harrington; nays – none. Motion carried.

Fats Oils Grease Ordinance

Sittig moved, Harrington seconded to approve the second consideration of Ordinance Number 2023-28, An Ordinance amending Chapters 95 and 97 of the North Liberty Code of Ordinances further limiting the discharge of fat, oil, and grease into the Sanitary Sewer System, codifying maintenance, and recordkeeping requirements and of fat, oil, and grease recovery systems and establishing permitting requirements and penalties for noncompliance. The vote was: ayes – Sittig, Smith, Wayson, Harrington, Bermel; nays – none. Motion carried.

Storm Water Fees Ordinance

Wayson moved, Sittig seconded to approve the second consideration of Ordinance Number 2023-29, An Ordinance amending Chapter 100 of the North Liberty Code of Ordinances establishing an equitable fee structure for Storm Water Utility Services. After discussion, the vote was: ayes – Smith, Wayson, Bermel, Harrington, Sittig; nays – none. Motion carried.

Old Business

Councilor Sittig reported that Youth Council members were also on the Pizza and Politicians panel.

New Business

No new business was presented.

Adjournment

Sittig moved; Wayson seconded to adjourn at 6:54 p.m. The vote was all ayes. Meeting adjourned.

CITY OF NORTH LIBERTY

By: _____
Chris Hoffman, Mayor

Attest: _____
Tracey Mulcahey, City Clerk