



City Council
February 11, 2025
Regular Session

Call to order

Mayor Hoffman called the Tuesday, February 11, 2025, Regular Session of the North Liberty City Council to order at 6:00 p.m. in Council Chambers at 360 N. Main Street. Councilors present: Brian Leibold, Paul Park, Erek Sittig, Brent Smith, and Brian Wayson.

Others present: Ryan Heiar, Tracey Mulcahey, Josiah Bilskemper, Grant Lientz, Ryan Rusnak, and other interested parties.

Approval of the Agenda

Smith moved; Sittig seconded to approve the agenda. The vote was all ayes. Agenda approved.

Consent Agenda

Sittig moved, Wayson seconded to approve the Consent Agenda including the City Council Minutes, Regular Session, January 28, 2025; Liquor License Renewal for The Station; and the attached list of Claims. The vote was all ayes. Consent Agenda approved.

Public Comment

No public comment was offered.

City Engineer Report

City Engineer Bilskemper reported on the I-380/Penn Street Project, Forevergreen Road/Jasper Avenue Project, Ranshaw Way Phase 6 Project, and the Centennial Events Center Project.

City Administrator Report

City Administrator Heiar reported on the 240 N. Main Street property purchase and the declared snow emergency. Council discussed the report with Heiar.

Mayor Report

Mayor Hoffman reported he is meeting with Boy Scout Troop 216 this Sunday.

Council Reports

Councilor Smith reported on the Better Together recognition of Youth Council. Councilor Wayson reported on EMA budget process, the MPOJC meeting, and the CRANDIC Railroad decision to not proceed. Councilor Sittig attended the MPOJC meeting and reported on the Trip Connect Lunch & Learn next week. He attended the Legislative Breakfast at the Cedar Rapids Airport and toured the new section of the airport opening later this month. Councilor Park attended the Better Together event and offered thanks to South Slope for the 0% loan for the Centennial Events Center. Councilor Leibold attended the Agriculture Business Breakfast and thanked Collins

Community Credit Union for hosting Coffee Connections. He attended the Snuggie Crawl. Council discussed the South Slope loan.

Off-Road Utility Vehicles (UTVs) Ordinance Amendment

At 6:11 p.m., Mayor Hoffman opened the Public Hearing regarding proposed amendments to the UTV Ordinance. No oral or written comments were received. The public hearing was closed at 6:12 p.m.

Wayson moved, Smith seconded to approve the first consideration of Ordinance Number 2025-03, An Ordinance amending Chapter 75 of the North Liberty Code of Ordinances governing the use of Off-Road Utility Vehicles (UTVs). After discussion, the vote was: ayes – Wayson, Sittig, Park, Leibold, Smith; nays – none. Motion carried.

Snow Emergency and Parking Citation Appeals Ordinance Amendment

At 6:12 p.m., Mayor Hoffman opened the Public Hearing regarding proposed amendments to Snow Emergency Ordinance and Parking Citation Appeals. No oral or written comments were received. The public hearing was closed at 6:13 p.m.

Sittig moved, Wayson seconded to approve the first consideration of Ordinance Number 2025-04, An Ordinance amending Chapters 69 and 70 of the North Liberty Code of Ordinances concerning Snow Emergencies and Contested Parking Citation Appeals. The vote was: ayes – Sittig, Wayson, Park, Smith, Leibold; nays – none. Motion carried.

Zoning Code Ordinance Amendment

At 6:13 p.m., Mayor Hoffman opened the Public Hearing regarding proposed Zoning Code Ordinance amendment regarding fences and accessory structures. No oral or written comments were received. The public hearing was closed at 6:14 p.m.

Rusnak reported that staff and Planning Commission recommend approval of the amendment. Sittig moved, Smith seconded to approve the first consideration of Ordinance Number 2025-05, An Ordinance amending Chapters 167 and 169 of the North Liberty Code of Ordinances governing definitions of and regulations for fences and accessory structures and uses. The vote was: ayes – Smith, Park, Sittig, Wayson, Leibold; nays – none. Motion carried.

Lot 15 Deerfield Seventh Preliminary Site Plan

Rusnak reported that staff and Planning Commission recommend approval of the application. No applicant presentation was offered.

Wayson moved, Smith seconded to approve Resolution Number 2025-18, A Resolution approving the Preliminary Site Plan for Lot 15 Deerfield Seventh, North Liberty, Iowa. The vote was: ayes – Leibold, Wayson, Sittig, Smith, Park; nays – none. Motion carried.

FY 2025-26 Budget

Sittig moved, Leibold seconded to approve Resolution Number 2025-19, A Resolution setting time and place for a Public Hearing for the purpose of considering the Consolidated General Fund Tax Levy for the Fiscal Year 2025-2026 Budget. The vote was: ayes – Park, Sittig, Leibold, Wayson, Smith; nays – none. Motion carried.

Greenbelt Trail Parts 3 & 4 Final Plats

Wayson moved, Sittig seconded to approve Resolution Number 2025-20, A Resolution approving Off-site Utility Easement Agreement for Greenbelt Trail Part 3. The vote was: ayes – Leibold, Sittig, Smith, Park, Wayson; nays – none. Motion carried.

Sittig moved, Wayson seconded to approve Resolution Number 2025-21, A Resolution approving the Surety Agreement for Greenbelt Trail Part 3 and 4 between the City of North Liberty and Greenbelt 3-4, LLC. The vote was: ayes – Leibold, Smith, Wayson, Sittig, Park; nays – none. Motion carried.

Sittig moved, Wayson seconded to approve Resolution Number 2025-22, A Resolution approving the Final Plat for Greenbelt Trail, Part Three – North Liberty, Iowa. The vote was: ayes – Sittig, Leibold, Smith, Park, Wayson; nays – none. Motion carried.

Smith moved, Sittig seconded to approve Resolution Number 2025-23, A Resolution approving the Final Plat for Greenbelt Trail, Part Four – North Liberty, Iowa. The vote was: ayes – Sittig, Wayson, Park, Leibold, Smith; nays – none. Motion carried.

North Liberty Road Trail Project

At 6:21 p.m., Mayor Hoffman opened the Public Hearing regarding proposed plans, specifications, and estimate of cost for the North Liberty Road Trail Project. No oral or written comments were received. The public hearing was closed at 6:21 p.m.

Park moved, Leibold seconded to approve Resolution Number 2025-24, A Resolution finally approving and confirming plans, specifications, and estimate of cost for the North Liberty Road Trail Improvements Project. After discussion, the vote was: ayes – Wayson, Smith, Park, Leibold, Sittig; nays – none. Motion carried.

RISE Project Completion Settlement

Sittig moved, Wayson seconded to approve Resolution Number 2025-25, A Resolution approving and authorizing the RISE Project Completion Settlement. The vote was: ayes – Sittig, Wayson, Smith, Park, Leibold; nays – none. Motion carried.

Zoning Code Ordinance Amendment

Sittig moved, Park seconded to approve the third consideration and adoption of Ordinance Number 2025-01, An Ordinance amending Chapter 168 of the North Liberty Code of Ordinances pertaining to Residential District Dimensional Standards. The vote was: ayes – Smith, Sittig, Park, Wayson, Leibold; nays – none. Motion carried.

Greenbelt Trail Part 8

Park moved, Leibold seconded to approve the third consideration and adoption of Ordinance Number 2025-02, An Ordinance amending the Zoning Map District Designation for certain property located in North Liberty, Iowa from ID Interim Development District to RS-6 Single-Unit Residence District. The vote was: ayes – Park, Sittig, Smith, Leibold, Wayson; nays – none. Motion carried.

Rusnak reported that staff and Commission recommend approval of the preliminary plat. No applicant presentation was offered.

Sittig moved, Park seconded to approve Resolution Number 2025-26, A Resolution approving the Preliminary Plat for Greenbelt Trail Subdivision Part Eight, North Liberty, Iowa. After discussion, the vote was: ayes – Wayson, Park, Smith, Sittig, Leibold; nays – none. Motion carried.

Old Business

Councilor Smith asked about the Wayfinding Project. Staff discussed with Council.

New Business

No new business was presented.

Adjournment

Park moved; Sittig seconded to adjourn at 6:30 p.m. The vote was all ayes. Meeting adjourned.

CITY OF NORTH LIBERTY

By: _____
Chris Hoffman, Mayor

Attest: _____
Tracey Mulcahey, City Clerk