



City Council
February 25, 2025
Regular Session

Call to order

Mayor Hoffman called the Tuesday, February 25, 2025, Regular Session of the North Liberty City Council to order at 6:00 p.m. in Council Chambers at 360 N. Main Street. Councilors present: Brian Leibold, Paul Park, Erek Sittig, and Brian Wayson; absent: Brent Smith.

Others present: Ryan Heiar, Tracey Mulcahey, Josiah Bilskemper, Grant Lientz, Ryan Rusnak, and other interested parties.

Approval of the Agenda

Sittig moved; Wayson seconded to approve the agenda. The vote was all ayes. Agenda approved.

Consent Agenda

Wayson moved, Leibold seconded to approve the Consent Agenda including the City Council Minutes, Regular Session, February 11, 2025; Centennial Park Event Complex Phase 1, Change Order Number 4, Larson Construction Co., Inc., (\$3,047.50); Centennial Park Event Complex Phase 1, Pay Application Number 6, Larson Construction Co., Inc., \$241,651.74; and the attached list of Claims. The vote was all ayes. Consent Agenda approved.

Public Comment

No public comment was offered.

City Engineer Report

City Engineer Bilskemper reported on the Forevergreen Road Extension Project, the Forevergreen Road/Jasper Avenue Project, the Ranshaw Way Phase 6 Project, and the I380/Penn Street Interchange Project. Council discussed the report with Bilskemper.

City Administrator Report

City Administrator Heiar reported that Rusnak has submitted four grants to the MPOJC for the East Forevergreen Road Extension, the Forevergreen Road Trail from Covered Bridge Road to Jasper Avenue, and two carbon reduction program applications for a tunnel on Ranshaw Way and Dubuque Street/Zeller Street intersection improvements. Strand will be at the March 25 Council meeting for presentation of water and wastewater treatment plant plans. At the March 11 and March 25 Council meetings, there will be two economic development projects presented.

Mayor Report

Mayor Hoffman reported he met with local leaders to plan for impacts of potential federal funding reductions. The group is looking to provide advocacy outside of Johnson County.

Mayor Hoffman proclaimed International Women's Day and Women's History Month. Caryl Lyons spoke regarding the proclamation and the local United Nations groups including the upcoming fundraising event, the Night of 1,000 Dinners. Stefanie Munsterman spoke regarding the proclamation. Ed Cranston also spoke regarding the proclamation and Johnson County United Nations.

Council Reports

Councilor Leibold recognized street crews, utility crews, maintenance crews, and the Police and Fire Departments for taking care of the city during the winter season. He offered congratulations to high school students on winter sports and arts activities. Councilor Sittig attended a Lunch and Learn on Trip Connect. Sittig stated that he wanted to make sure that all people in North Liberty are welcome here. Councilor Wayson reported that Heartland Express was ranked really high in trustworthy companies in the country.

Library Board Appointment

Leibold moved, Sittig seconded to affirm the Mayoral appointment of Stefanie Munsterman to fill an upcoming vacancy on the Library Board (May 1, 2025 – June 30, 2026). The vote was all ayes. Appointment affirmed.

North Liberty Road Trail Project

Park moved, Wayson seconded to approve Resolution Number 2025-27, A Resolution accepting the bid and authorizing execution of the Contract for the North Liberty Road Trail Project, North Liberty, Iowa. After discussion, the vote was: ayes – Leibold, Sittig, Park, Wayson; nays – none; absent – Smith. Motion carried.

Councilor Smith arrived at 6:24 p.m.

Zoning & Development Fees

Sittig moved, Leibold seconded to approve Resolution Number 2025-28, A Resolution establishing certain Zoning and Development Fees. After discussion, the vote was: ayes – Smith, Wayson, Leibold, Park, Sittig; nays – none. Motion carried.

Centennial Park Event Hall and Amphitheatre Naming Rights Agreement

Sittig moved, Wayson seconded to approve Resolution Number 2025-29, A Resolution approving the Naming Rights Agreement between the City of North Liberty and Hy-Vee, Inc. that establishes the terms and conditions under which a sponsorship for Centennial Park Next Stage Park Project will be provided. After discussion, the vote was: ayes – Park, Wayson, Sittig, Leibold, Smith; nays – none. Motion carried.

Off-Road Utility Vehicles (UTVs) Ordinance Amendment

Park moved, Leibold seconded to approve the second consideration of Ordinance Number 2025-03, An Ordinance amending Chapter 75 of the North Liberty Code of Ordinances governing the use of Off-Road Utility Vehicles (UTVs). The vote was: ayes – Wayson, Leibold, Smith, Park, Sittig; nays – none. Motion carried.

Snow Emergency and Parking Citation Appeals Ordinance Amendment

Sittig moved, Wayson seconded to approve the second consideration of Ordinance Number 2025-04, An Ordinance amending Chapters 69 and 70 of the North Liberty Code of Ordinances concerning Snow Emergencies and Contested Parking Citation Appeals. The vote was: ayes – Wayson, Smith, Park, Sittig, Leibold; nays – none; absent – Smith. Motion carried.

Zoning Code Ordinance Amendment

Smith moved, Sittig seconded to approve the second consideration of Ordinance Number 2025-05, An Ordinance amending Chapters 167 and 169 of the North Liberty Code of Ordinances governing definitions of and regulations for fences and accessory structures and uses. The vote was: ayes– Smith, Sittig, Park, Wayson, Leibold; nays – none; absent – Smith. Motion carried.

Old Business

Councilor Smith thanked Stefanie Munsterman for her application and Board appointment.

New Business

No new business was presented.

Adjournment

Sittig moved; Park seconded to adjourn at 6:32 p.m. The vote was all ayes. Meeting adjourned.

CITY OF NORTH LIBERTY

By: _____
Chris Hoffman, Mayor

Attest: _____
Tracey Mulcahey, City Clerk