



City Council
June 24, 2025
Regular Session

Call to order

Mayor Hoffman called the Tuesday, June 24, 2025, Regular Session of the North Liberty City Council to order at 6:00 p.m. in Council Chambers at 360 N. Main Street. Councilors present: Brian Leibold, Paul Park, Erek Sittig (via Teams), Brent Smith, and Brian Wayson.

Others present: Ryan Heiar, Tracey Mulcahey, Josiah Bilskemper, Grant Lientz, Ryan Rusnak, Abbi Cobb, Sophia Jin, Vincent Ni, Jiwon Kim, Alexis Miller, Chief Diane Venenga and other interested parties.

Approval of the Agenda

Park moved; Leibold seconded to approve the agenda. The vote was all ayes. Agenda approved.

Consent Agenda

Wayson moved, Smith seconded to approve the Consent Agenda including the City Council Minutes from the Regular Session on June 10, 2025; Centennial Park Event Complex, Pay Application Number 10, Larson Construction Co., \$593,360.40; Retail Tobacco Permit The Depot North Liberty; Retail Tobacco Permit Casey's #3955; Retail Tobacco Permit Casey's #2788; Retail Tobacco Permit Fareway Stores, Inc. #993; Retail Tobacco Permit Kwik Star #1213; Retail Tobacco Permit Urban Fuel; Retail Tobacco Permit Walgreens #11710; Retail Tobacco Permit Liberty Doors Inc; Retail Tobacco Permit Smokin Joes; Retail Tobacco Permit Maverik Kum & Go #507; Retail Tobacco Permit J & A Tap; Retail Tobacco Permit Johncy's Liquor Store; Retail Tobacco Permit The Station LLC; Retail Tobacco Permit Greenleaf Tobacco & Vape; Device Retailer Permit Greenleaf Tobacco & Vape; Liquor License Renewal, Sushiya; Liquor License Renewal, Colony Acres; Liquor License Renewal, Copper Boar; Liquor License Renewal, Kum & Go; Liquor License Renewal, Paradise Indian Grill; Liquor License Renewal, Mexico Lindo; and the attached list of Claims. The vote was all ayes. Consent Agenda approved.

Public Comment

No public comment was offered.

City Engineer Report

City Engineer Bilskemper reported on the South Fiber Project, I380/Penn Street Project, Freedom Park Trail Project, and North Liberty Road Trail Project. Council discussed the report with Bilskemper.

City Administrator Report

City Administrator Heiar reported that he and the Mayor traveled to Washington DC with the Corridor Group. The Fire Station report from Shive-Hattery will be sent out via email this week

with discussion and presentation planned for the July 8 Council meeting. Social Service application scoring should be returned to Heiar by July 14. Social Service funding will be on the July 22 Council Agenda.

Mayor Report

Mayor Hoffman reported on the Corridor DC trip. Mayor Hoffman proclaimed June as Pride Month.

Council Reports

Councilor Wayson reported on FEMA approval of the Hazard Mitigation Plan Update. The plan will be on Council's agenda soon. Councilor Smith attended the Better Together 2030 quarterly meeting and Think Iowa City meeting. Councilor Park provided his thoughts on the LOST discussion, Bond Sale, and ADU Ordinance from the last Council meeting. Councilor Leibold attended Let Love Fly and offered thanks to staff and sponsors. Councilor Sittig thanked Heiar, Michael Pentecost, Tina Humston, and Brian Platz for tours of facilities

Youth Council Presentation

Abbi Cobb, Sophia Jin, Vincent Ni, and Jiwon Kim offered updates on the Youth Council's activities for the year. Council offered feedback on the presentation.

LOST

Council discussed proposed ballot language for a potential LOST referendum. Staff will bring an updated proposal back to the July 8 Council meeting.

Board & Commission Appointments

Park moved, Wayson seconded to confirm Mayor's appointments to Boards and Commissions effective July 1, 2025. After discussion, the vote was all ayes. Motion carried.

Collective Bargaining Agreements

Park moved, Wayson seconded to approve Resolution Number 2025-74, A Resolution approving the Collective Bargaining Agreement between the City of North Liberty and North Liberty Sergeants' Association for the period of July 1, 2025 through June 30, 2030. After discussion, the vote was: ayes – Sittig, Wayson, Smith, Park, Leibold; nays – none. Motion carried.

Smith moved, Leibold seconded to approve Resolution Number 2025-75, A Resolution approving the Collective Bargaining Agreement between the City of North Liberty and Public Professional and Maintenance Employees Local 2003 for the period of July 1, 2025 through June 30, 2030. The vote was: ayes – Smith, Sittig, Park, Leibold, Wayson; nays – none. Motion carried.

FY 2025-2026 Wages

Wayson moved, Smith seconded to approve Resolution Number 2025-76, A Resolution authorizing salaries and hourly wages for City employees for the Fiscal Year of July 1, 2025 through June 30, 2026. After discussion, the vote was: ayes – Sittig, Leibold, Wayson, Park, Smith; nays – none. Motion carried.

Mental Health Liaison Agreement

Leibold moved, Park seconded to approve Resolution Number 2025-77, A Resolution approving the Reimbursement Agreement for Law Enforcement Liaison between the North Liberty Police Department, the Johnson County Sheriff's Office, and the Coralville Police Department. After discussion, the vote was: ayes – Smith, Leibold, Sittig, Park, Wayson; nays – none. Motion carried.

The Preserve Part Three B

Park moved, Leibold seconded to approve Resolution Number 2025-78, A Resolution approving the Final Plat for The Preserve – Part Three B, North Liberty, Iowa. After discussion, the vote was: ayes – Smith, Leibold, Wayson, Sittig, Park; nays – none. Motion carried.

Iowa Public Agency Investment Trust

Smith moved, Wayson seconded to approve Resolution Number 2025-79, A Resolution authorizing the approval and participation in a Joint Powers Agreement and Declaration of Trust for the Iowa Public Investment Trust, authorizing investments through the Fixed Term Automated Investment Program of IPAIT and authorizing IPAIT to designate and name depositories. After discussion, the vote was: ayes – Park, Leibold, Sittig, Wayson, Smith; nays – none. Motion carried.

Janitorial Contract

Leibold moved, Park seconded to approve Resolution Number 2025-80, A Resolution approving the Janitorial Services Contract – City Hall & Library between the City of North Liberty and Riggangood, LLC. The vote was: ayes – Leibold, Sittig, Park, Smith, Wayson; nays – none. Motion carried.

UCD Holdings, LLC Rezoning and Preliminary Plat

Park moved, Wayson seconded to approve the third consideration and adoption of Ordinance Number 2025-11, An Ordinance amending the Zoning Map District designation for certain property located in North Liberty, Iowa from C-1-B General Commercial District and C-3 High Intensity Commercial District to CU C-3 Urban Central Higher-Intensity Commercial District. The vote was: ayes – Leibold, Wayson, Sittig, Smith, Park; nays – none. Motion carried.

Rusnak reported that staff and the Planning Commission recommend approval of the UCD Preliminary Plat application.

No applicant presentation was offered.

Smith moved, Leibold seconded to approve Resolution Number 2025-81, A Resolution approving the Preliminary Plat for Urban Central District, North Liberty, Iowa. After discussion, the vote was: ayes – Wayson, Park, Smith, Leibold, Sittig; nays – none. Motion carried.

Watts Group Development, Inc. Rezoning (East Side)

Wayson moved, Park seconded to approve the third consideration and adoption of Ordinance Number 2025-12, An Ordinance amending the Zoning Map District designation for certain

property located in North Liberty, Iowa from ID Interim Development District to RS-6 Single-Unit Residence District, RS-9 Single-Unit Residence District, RD-10 Two-Unit Residence District, RM-12 Multi-Unit Residence District and RM-14 Multi-Unit Residence District. The vote was: ayes – Leibold, Sittig, Park, Smith, Wayson; nays – none. Motion carried.

Watts Group Development, Inc. Rezoning (West Side)

Smith moved, Leibold seconded to approve the third consideration and adoption of Ordinance Number 2025-13, An Ordinance amending the Zoning Map District designation for certain property located in North Liberty, Iowa from ID Interim Development District to RS-6 Single-Unit Residence District, RS-9 Single-Unit Residence District, RD-10 Two-Unit Residence District, RM-12 Multi-Unit Residence District and RM-14 Multi-Unit Residence District. After discussion, the vote was: ayes – Park, Smith, Wayson, Leibold, Sittig; nays – none. Motion carried.

Fireworks Ordinance

Park moved, Leibold seconded to waive the rules requiring two considerations prior to final passage of an ordinance with respect to Ordinance Number 2025-14. The vote was: ayes – Leibold, Park, Wayson, Sittig; nays – Smith. Motion carried.

Park moved, Leibold seconded to approve the second and potentially final consideration and adoption of Ordinance Number 2025-14, An Ordinance amending Chapter 41.10 of the North Liberty Code of Ordinances governing the Use and Sale of Fireworks. After discussion, the vote was: ayes – Sittig, Park, Leibold, Wayson; nays – Smith. Motion carried.

Zoning Ordinance Amendment

Wayson moved, Leibold seconded to waive the rules requiring two considerations prior to final passage of an ordinance with respect to Ordinance Number 2025-15. After discussion, the vote was: ayes – Smith, Park, Sittig, Wayson, Leibold; nays – none. Motion carried.

Wayson moved, Leibold seconded to approve the second and potentially final consideration and adoption of Ordinance Number 2025-15, An Ordinance amending the North Liberty Code of Ordinances Chapter 165 governing Zoning Map Amendments, Chapter 168 governing the Use Matrix Table and Uses Defined and Use Standards and Chapter 169 governing Accessory Structures and Uses. Park moved to table the Zoning Ordinance Amendment to the next meeting. The motion died for lack of a second. The vote on the ordinance consideration was: ayes – Smith, Wayson, Sittig, Leibold; nays – Park. Motion carried.

Old Business

No old business was presented.

New Business

Councilor Park reported that the Iowa Finance Authority and the Iowa Realtors Association are holding a contest regarding the meaning of homeownership to those who do not currently own a home.

Adjournment

Leibold moved; Smith seconded to adjourn at 8:01 p.m. The vote was all ayes. Meeting adjourned.

CITY OF NORTH LIBERTY

By: _____
Chris Hoffman, Mayor

Attest: _____
Tracey Mulcahey, City Clerk