

North Liberty Library Board of Trustees Meeting
Virtual Meeting

DATE: November 15, 2021 6:30 P.M.

PRESENT: Heidi Wood, Chris Mangrich, Mike Healy, Scott Clemons, Jessica Beck,
Library Director Jennie Garner, Public Services Librarian Kellee Forkenbrock

ABSENT: Laura Hefley

Call to Order

- 1) Additions/Changes to the Agenda
 - a) None
- 2) Public Comment
 - a) None
- 3) Approval of the Minutes
 - a) October meeting minutes motion to approve by H. Wood; second M. Healy; approved by voice vote
- 4) Reports
 - a) Staff Introduction
 - i) Kellee Forkenbrock, Public Services Librarian
 - (1) Updated onboarding and training for library page staff member
 - (2) Implemented community engagement initiative Love, Light, & Lit
 - (3) Collaborations
 - (a) African American Museum of Iowa travelling exhibits
 - (b) Academy of Scholastic & Personal Success youth podcast training
 - (c) IowaWORKS
 - (4) Grant Writing
 - (a) Awarded \$3000 ALA Libraries Transforming Communities
 - (b) Awarded \$5250 Community Foundation of Johnson County
 - (c) Awarded \$1000 ARLS Conference Grant
 - (5) Lighthouse in the Library
 - (a) Quarterly community conversation series
 - (i) Topics: Food & wellness equity, Remote learning & return-to-school, Workforce challenges
 - b) Budget
 - i) Sitting really well
 - ii) Submitted FY23 budget proposal
 - c) Friends
 - i) Met this week
 - ii) Planning holiday cookie walk fund raiser
 - iii) Considering setting up PayPal account to accept donations
 - d) Director
 - i) Starting a JEDI Committee - justice, equity, diversity and inclusion

- (1) Focusing on updating policies and procedures
 - ii) Staff in-service held 11/12
 - (1) Topics included motivation; engaging youth; and creating culture of equity, diversity, inclusion, and belonging
 - iii) Fiscal year 2023 budget proposal submitted
 - (1) Proposed 5% increase
 - (2) Capital projects – acoustical panels, circulation desk renovation
 - iv) Endowment fund has grown to over \$62,500 since inception
 - v) Met with U of I Research group Libraries and Resilient Communities
 - vi) Presented Policies of Yes at Association for Rural & Small Libraries conference with Family Services Librarian Emily O'Sheridan-Tabor and Public Services Librarian Kellee Forkenbrock
- e) Staff Reports - Questions
- 5) Policy Review
- a) Art Display Policy
 - i) Motion to approve by M. Healy; second H. Wood; approved by voice vote
 - b) Library Conduct Policy
 - i) To remove 'Bodily hygiene or' from UNSAFE or DISTURBING section
 - ii) M. Healy asks if changes to policy vetted by staff and deemed workable
 - (1) Yes
 - iii) Motion to approve by H. Wood; second M. Healy; approved by voice vote
- 6) Old Business
- a) Meeting Room Use Policy
 - i) City attorney asked for changes to policy's 'Please note' be amended to align more with Iowa Code
 - (1) City attorney signed off on this new language
 - ii) Motion to approve by M. Healy; second H. Wood; approved by voice vote
- 7) New Business
- a) None

Adjourn

Motion to adjourn by S. Clemons; second M. Healy; approved by voice vote

NEXT MEETING DATE: December 20, 2021 18:30

Meeting minutes recorded by S. Clemons