

North Liberty Library Board of Trustees Meeting
City Council Chambers

DATE: November 21, 2022, 6:30 P.M.

PRESENT: Scott Clemons, Chris Mangrich, Laura Hefley, Lindsay Bland, Jessica Beck, and Library Director Jennie Garner

ABSENT: Brady Bird

Call to Order

1) Additions/Changes to the Agenda

a) None

2) Public Comment

a) None

3) Approval of the Minutes

a) September meeting minutes approved.

b) October meeting minutes – training; no approval needed as voting items were tabled

c) Budget

i) Currently 33% overall; on target for this time of year.

d) Friends

i) No Report

e) Director

1) hot spots are a hot commodity. Library is hoping to purchase 11 more through TechSoup and potentially add another five before end of FY23.

2) State Library of Iowa Annual Report, the annual report was finalized last month

3) Marketing is working on the community report

4) Public Libraries of Johnson County Legislative Reception, Dec 5 at 5:30pm at the Iowa City Public Library. All board members encouraged to attend.

5) Art Project funding - \$11,000 total, Partial Grant from Community Foundation of Johnson County - \$4000, Friends' contribution - \$5000, and Optimist Club funding - \$2000

6) Building Maintenance: Acoustical Panels and new information desk planned with engineers

8) Shelving restructured and shifted to children's area from adult magazine area.

9) FY24 Budget: Library is requesting for full-time status for their Adult Services Asst/LAll position.

Training increased, quite a few staff were able to attend meetings out of State.

f) Staff Introduction, None

g) Staff Reports - Questions

- 4) Policy Review (All policies approved for another year and edits will be adopted to documents)
 - a) Meeting Room Use and Art Display, as library is always striving to incorporate statements of inclusivity. Edits will be made to document to include “all people.”
 - b) Procedure for Public Comments adopted, It is important to have guidelines set in place for when we have members of the public attending our meeting. In order to attend to business efficiently and fairly with full participation from everyone.
- 5) Old Business
 - a) None
- 6) New Business
 - a) None

Adjourn

Meeting adjourned

NEXT MEETING DATE: December 19, 2022

Meeting minutes recorded by Laura Hefley