

North Liberty Library Board of Trustees Meeting
City Council Chambers

DATE: April 17, 2022 6:30 P.M.

PRESENT: Chris Mangrich, Laura Hefley, Lindsay Bland, Jessica Beck, Brady Bird, and Library Director Jennie Garner

ABSENT: Scott Clemons

Call to Order

- 1) Additions/Changes to the Agenda
 - a) None
- 2) Public Comment
 - a) None
- 3) Approval of the Minutes
 - a) March meeting minutes motion to approve by Laura H; second Chris M; approved by voice vote
- 4) Staff Introduction - Andrew Frisbie, Collection Development Librarian
 - a) Collection Development Overview
 - i) ~70 books/week to stay on budget of \$56,000 this year, usually \$900-\$1,000.
 - ii) Uses review and library journals to decide what to purchase and in what order.
 - (1) Additional resources/magazines for future release dates.
 - (2) Number of copies printed represents publisher's confidence in material.
 - (3) Less time on the shelf = more demand.
 - iii) InterLibrary Loan - multiple requests lead to purchase.
 - iv) Open Access Library - Courier transports materials being returned to other libraries.
 - v) Ebooks - consortium with Coralville and Iowa City
 - (1) Iowa City does bulk of purchasing. Visibility into what other cities are buying.
 - (2) Try for no more than 4 holds per item.
- 5) Reports
 - a) Budget
 - i) Average 75%, currently at 70%
 - ii) Expenses coming up - carpet cleaning, new self-check kiosks
 - b) Friends
 - c) Director
 - i) Floor installation started today (April 17)
 - ii) Potential delay with casework acoustic panel installation.
 - iii) Fully staffed, but 3 part-time positions will need to be filled due to staff graduating from library school will be moving on.
 - iv) Naloxone training - will include other city departments.
 - v) Hosted ILA spring leadership symposium

- vi) Mural project to include 4-6 local youths, will wrap around the corner of building by playground.
- d) Staff Reports - Questions
 - i) Easter Egging moved due to severe weather.
 - ii) Tiny Art Show on display through April. Over 300 picked up and 150 returned.
- 6) Policy Review
 - a) Volunteer Policy
 - i) Verbiage changed to make more friendly, shuffled order to streamline, remove repetition.
 - b) Proctoring Policy
 - i) Less of a need for proctoring now due to online testing and distance learning standards.
 - c) Motion to approve both policies by Brady B; second Chris M; approved by voice vote.
- 7) Old Business
 - a) Collection Development Review Policy review
 - i) Add language about North Liberty and Johnson county residents.
 - b) Statement of Concern about Library Resources review
 - c) No vote needed for either item.
- 8) New Business
 - a) None

Adjourn

Motion to adjourn by Laura H; second Chris M

NEXT MEETING DATE: May 15, 2023, 6:30 pm

Meeting minutes recorded by Brady Bird