

North Liberty Library
Minutes of the Meeting of the Board of Trustees
December 15th, 2025

Trustees Present: Scott Clemons, Cara Flynn, Angela Fogt, Brandy Greene, Scott Kramer, Stefanie Munsterman

Trustees Absent: None

Other Attendees: Jennie Garner (Director)

1) Call to Order

A regular meeting of the Board of Trustees of the North Liberty Library (the "Library") was called to order on December 15th, 2025, at 6:30 pm by Scott Kramer, President.

2) Quorum, Agenda

The President recognized the Trustees present and established that quorum was met.

3) Public Comment

None

4) Approval of the Minutes

The November 2025 meeting minutes were approved by the Board

5) Reports

a) Budget

- i) Director Garner provided a brief update on the fiscal year budget and the library is doing well.
- ii) A request for an additional 20 hours for staffing the library has been submitted.
- iii) A request for funds to add a second Story Walk in North Liberty to be located at Centennial Park has been submitted.

b) Operations

- i) Door repairs have been completed
- ii) Assessing the addition of a quarterly visit from a bed bug detection canine to compliment the libraries pest control practices
- iii) Approval received to purchase a new floor scrubber to assist with maintaining a safe and clean library environment
- iv) Palace Project subscription will allow simultaneous access to eBooks and Audio Books and will integrate with Over Drive. Expected rollout in January 2026.

- c) Friends of the North Liberty Library
 - i) Proceeds from the annual cookie walk were \$2000.
- 6) Policy Review
 - a) Library Access for Sex Offenders Against Minors Policy
Policy was reviewed and approved by the Board.
 - b) Service Policy
Policy was reviewed and approved by the Board.
- 7) Director Garner proposed a date change for the January 2026 North Liberty Library Board of Trustees Meeting from January 19th to January 26th, in honor of Martin Luther King Jr. Day.
Approved by the Board
- 8) New Business
None
- 9) Adjournment
The meet was adjourned at 6:52 pm by the President

The next meeting of the Board of Trustees will be held on January 26th at 6:30 pm

Prepared by Brandy Greene, Secretary