



Board Members Present: Richard Grugin, Craig Sundell, Marcia Ziemer, Amalia Gedney-Lose, Shannon Greene, Jeremy Parrish

Absentees: Meghan Lehman

Others Present: Shelly Simpson, Tim Hamer, Guy Goldsmith, Brian Motley

Agenda

February 4th, 2021

7 p.m., via Zoom

Due to the COVID-19 pandemic, public health and safety concerns require City of North Liberty public meetings to be held electronically, so as to limit the spread of the virus.

The public is invited to submit questions and comments in advance of the meeting for consideration submitting them to the City Clerk Tracey Mulcahey via email at tmulcahey@northlibertyiowa.org.

This meeting may be accessed live by the public on the internet at northlibertyiowa.org/live, on Facebook at facebook.com/northliberty or on YouTube at www.youtube.com/channel/UCrCw6ipAPjJnd-olpRgPJcg. You can also attend by phone; call 1 (312) 626 6799 with a touch-tone phone and to enter the meeting ID 864 0729 5089 and nine-digit meeting password 966896104. Meetings are rebroadcast on cable and available on-demand on northlibertyiowa.org.

1. Call to Order

- 7:00 pm by Richard Grugin

2. Approval of Minutes

- January 7th, 2020
- Motion by Craig Sundell, second by Jeremy Parrish. Motion carried.

3. Reports

- Recreation/Pool Report
 - January was a half a month with delays. Everything started up around 1/18/21.
 - Members were happy that the rec programming started back up.
 - Averaging 151 users per day early January, then bumped up to 200 per day by the end of January.
 - Continued adaptation as the weather continues to cause issues.
 - Provided updates on resident versus non-resident numbers to identify facility use.
 - 1. Jeremy asked about non-resident breakdown. These consist of oxford, north east Iowa City, Solon, etc. and then also include residents who live outside of North Liberty city limits.
 - Aquatic fitness classes that restarted are popular, as are some of the land fitness classes.
 - Leagues resumed.

- Afterschool only care continues. Anticipate offering AM and PM soon if the demand is there now that in-person learning has resumed.
- Membership report shows increased revenue which is positive.
- Members need to still reserve times for specific areas of the rec center. Example is that if someone comes for weights, they also have to reserve track times.
- Craig wonders if there is a way to send out communication to the community noting which timeslots are historically open so people have access.
 1. Shelly noted that people can log on to the database and see what times are full and what is available.
- Shannon asked about drop-in numbers and if people are still showing up without reserved slots.
 1. Shelly noted that there are some people who try to drop in and that they turn people away. However, if the individual has limited access to internet, the rec staff provide support to get individuals signed up.
 2. Brian noted that they have opened more slots now that there is increased use because of the cold weather.
- Brian noted 13 new pieces of equipment that was replacing equipment that they previously had. The older equipment was from 2013-2014.
- Parks Report
 - Performed building maintenance tasks
 - Continue Shive Hattery and Ranshaw House Project
 - Enhancing trim and working on cleaning.
 - Completed city administration door at city hall.
 1. Added front glass at counter and security door.
 - Dog park is still getting heavily used during the winter.
 - Continued maintaining equipment and doing preventative maintenance.
 - Working on preparation for upcoming ball season.
 - Snow and ice removal from trails and parking lots continues, roundabouts, etc.
 - Assisted communications department for Beat the Bitter. Majority of duties were snow removal.
 - Working with Kirkwood programs to find seasonal workers.
 1. Also submitted with Cornell, UNI, ISU and UI. Some applicants have started.
 - Shive Hattery and Ranshaw Way stage 5 continues.
 - Parks upcoming FY21 budget talks continue.
 1. Have had to make some cuts with the budget but overall things are going ok.
- Questions or Concerns

- Jeremy asked about UI advertisement of internship information. This is occurring through Handshake. Jeremy wants to discuss how to advertise this towards students who are interested in parks.
 1. Shelly also noted that they have a need for Recreation. She will connect Office of Field Experience.
- Marcia asked about budgetary cuts and what specifically was cut.
 1. Guy: requested another employee due to landscaping duties, but this was delayed x 1 year but will be discussed next year. Equipment was requested including a Gator and another truck which were also postponed.
 2. Some projects that are hoping to be advanced include tennis court resurfacing and pickle ball, also hoping to move forward with road for Centennial Park.
 3. Shelly: Recommended viewing City Council meetings as there have been a lot of fiscal budget talks. There were a few thousand dollars from the operational budget, but Shelly did not feel that this was impactful enough to prevent moving forward. Discussed potential for a community engagement position that was in development; however, unsure where that is currently at for moving forward. This individual would be a common resource to improve communication.
 4. Shelly noted that further discussions on the pool heater have indicated an increase in cost that they had not anticipated. Working with Ryan to ensure funding, especially as this is a needed item.
- Craig asked Shelly about code deficiencies and the significance of them. The biggest is the exhaust of the boiler heaters which is by the intake and this is being recycled through and deteriorating the equipment.
- Amalia asked about dog park: As soon as the snow melts and the weather improves, they will lock the dog park gates and keep them locked until probably the end of May so that over-seeding can be completed and grass can get established. Planning multiple modes of communication to get this information to the community. There has also been an increase in dog registrations so continue to anticipate high usage.

4. Next Meeting

- Thursday, March 4th, 2021 at 7:00pm.

5. Adjourn: Motion to adjourn by Amalia, second by Craig Sundell, motion carried at 7:26 pm.