



Board Meeting Minutes

Date: November 4, 2021

Present: Gwen Johnson, Kevin Stibal, Amy Chen, Shannon Greene, Richard Grugin, Guy Goldsmith, Tim Hamer, Shelly Simpson, Brain Motley

Absent: Jeremy Parrish

1. Call to Order
 - a. Richard Grugin
2. Welcome newest board member, Gwen Johnson
3. Approval of Minutes
 - a. October 7, 2021 with change of Shannon Greene attended
 - b. Motion to approve: Richard Grugin
 - c. Motion second: Kevin Stibal
4. Reports
 - a. Parks Report
 - i. Maintenance
 1. Pool maintenance getting closer to completion
 2. Beginning winter equipment work to prepare for snow
 3. Ballfield maintenance once the season closed
 4. Winterization on buildings and fountains completed
 5. Finished mowing but may have to collect leaves
 6. Prairie mowed annually
 7. Landscape maintenance completed but takes 3 weeks to winterize
 - viii. Centennial Loop Road
 1. Pavers installed
 - ix. Dubuque Street Project
 1. Pet clinic, salon, and chiropractor will be demolished
 2. Realigned to be a 90-degree angle for safety
 3. New streetscapes by Naomi's kitchen
 4. New parking lot in area
 5. Starting in spring, with prep work starting now
 - x. Changed snowmobile route as a compromise for safety
 - xi. Iowa Department of Natural Resource stocked 2k rainbow trout in pond
 - xii. Hosted pre-care workshop at Centennial Park
 1. 5k grant from Iowa Department of Natural Resources
 2. DNR met with local residents then 32 trees planted in various parks
 - xiii. Aquatic recertification with herbicide license
 - xiv. Worked on budget
 1. Will be submitted shortly to city administration
 2. Will ask for another FT staff member (asked last year, did not receive)
 3. Currently, have 6 FT and no seasonal staff (limited to summer, 12 PT)
 - xv. Tennis court complete but nets on backorder; pickle ball active
 - xvi. Ice skating rink cannot go on the tennis court due to cure time requirements
 1. Will be moved to Penn Meadows Park

2. Needs to installed in later November because it must be filled ASAP
3. 110 feet by 110 feet
4. Prefer fenced-in areas due to safety concerns
5. Skates will be available for check out at the Rec Center

xvii. 965 planned to re-open in mid-November

1. Paving machine broke down and kept 10 concrete trucks waiting

b. Recreation/Pool Report

i. October Special Events

1. Pumpkin carving/painting

2. Moonlight walk around Liberty Center Pond
3. Revamp of Haunted Happenings for COVID-19 protocol
4. Libraries had a Treat Trail
5. All events well-attended and appreciated

ii. Indoor Pool

1. Remains shut down
2. Water exchange unit now in the US and shipping to IA next week
3. Anticipating opening on December 6
4. Will have to cancel next session of swim lessons

iii. Building Maintenance

1. Library exterior improvements: delayed, now week of 12/13
2. Roof gas lines: to start Monday, delays in roof anchors
3. Snow rails: no timeline from the company

iv. Other

1. Staff received flu shots
2. Started planning 2022 activities
3. Membership: 14k+ in database, up 200 from last month
4. No aqua programs or swim lessons due to pool closure
5. Leagues are ongoing; next session has high enrollment and waitlists
6. Senior Connections: 15-24 attendees

ix. Permanent, PT aquatics coordinator

1. Current pool manager accepted the position

c. Questions, Concerns, Updates

i. Pool employees

1. Hope they will be able to wait until January

ii. Officials and Rec Center employees

1. Insufficient staffing continues
2. North Liberty pays \$13 vs. Iowa City \$15 as starting wage

iii. Budget discussion

1. North Liberty Road trail by dog park sidewalk dangerous
2. Frontage sidewalk
3. Could share 5-year Capital Improvement Projects plan
4. New Business

a. JMI Labs acquired by Element

i. Commitment to keeping North Liberty base

b. New fitness equipment

i. Technically used, 2007 equipment, but looks brand new

ii. New dumbbells and rack too

6. Old Business

7. Next Meeting

a. Thursday, December 2, 2021 at 7:00pm

b. Shelly Simpson/Brian Motley will be absent; Guy Goldsmith to lead meeting

8. Adjourn
 - a. Motion to adjourn: Gwen Johnson
 - b. Second: Amy Chen

Date: October 7, 2021

Present: Amy Chen, Kevin Stibal, Jeremy Parrish, Shannon Green

Absent: Richard and Marcia

Others Present: Shelley Simpson, Brian Motley, Tim Hamer

October 7, 2021 – Board Meeting Minutes with corrections

1. Call to Order
2. Approval of Minutes
 - a. September 2, 2021
 - b. Motion to approve minutes: Kevin Stibal
 - c. Second to approve minutes: Jeremy Parrish
3. Reports
 - a. Parks Report
 1. Ranshaw House close to completion
 1. Turf grass required supplemental watering
 2. Picked up trash receptacles and pet stations weekly
 3. Maintained equipment, starting on winter soon
 4. Performed ground and landscape maintenance
 5. Planted a bunch of new trees last week
 1. Supported by a \$5k derecho grant
 6. Turf grass mowing minimal due to dry weather
 7. Continued ballfield maintenance
 8. Painted soccer lines and program about to conclude
 9. Additional seeding in Forevergreen Rd
 10. Centennial Park loop road
 1. New road will blend in nicely post-grading
 2. South side residents concerned about traffic and speed
 3. Considered speed bumps but engineering said not advisable
 4. Paving will start next week
 5. Dormant seed (for extra spring boost) and grading later this fall
 6. Loop road will be a two-way with roll-over curb for events
 7. Sidewalks will be connected into the park
 8. No lights on the loop road due to resident concerns
 9. Future plans: performance hall, splash pad, 3 shelters (2 South/1 North), gazebo near pod with a possible veteran's memorial, ADA-style swing set
 1. Timing depends on fundraising
 2. Amphitheatre and splash pad will be going first together (one building; provides restrooms)
 3. Plan is not yet available to the public
 11. New LED lights at tennis court
 12. PrideFest support in Coralville
 13. Tennis court project nearing completion
 1. Surface done, lines next week, then will cure
 2. West side is where the ice-skating rink will go
 3. Relocate ice skating this year due to warranty
 14. Iowa Fishery management: 100s of new catfish on September 22
 1. Redone every two years
 2. Catfish do not reproduce well in a pond

b. Recreation/Pool Report

1. September is busy for sports
2. Staffing is lower after summer staff to year-around staff + pandemic issues, still a little short-handed
3. Pools shut down for pool heater replacement project
 1. Closed September 10 for pool heater replacement project
 2. Will open first week in November or late October
4. Building maintenance issues
 1. Approved gas line
 1. Fix will hopefully will go forward soon
 2. Snow rails
 1. Due back on October 15, then award
 2. Snow gems faulty
 3. Library north gutter
 1. Sent out 5 RFPs, only got one back
 2. Need more than one bid for the price
 3. Will ask the pool heater company to provide a quote
5. Rec dec database
 1. +214 people
6. Aqua programs
 1. Shut down since September 10
 2. Registration for programs in November
 3. Staff shortage with swim lessons
7. League sports
 1. Three weeks of flag football and volleyball left
 2. No COVID-19 issues
 3. Youth competitive basketball starts next week
 4. Co-ed volleyball and men's basketball going forward
 5. Official shortage
 1. Some long-timers lowering commitment
 2. Raised pay doesn't work
 3. Need certification
 4. Three cities all pulling from the same pool of candidates
8. Before and after school program
 1. Morning has low enrollment
 2. Evening at regular level
9. Land fitness classes ongoing
 1. Not as popular as aquatic exercise classes
 2. Contract instructors use this as a part-time job
10. Peewee sports programs
 1. Football past month, good turnout, had a waitlist
11. Senior Connections lunches every Friday
 1. Rec and library staff assist
 2. 3 dates in September, hit max of 24 participants once
 3. Following social distancing guidelines

c. Questions, Concerns, Updates

1. No unexpected repairs with pool
 2. Did not have to drain the entire pool
 3. Excited to see disc golf program
4. New Business
- a. No new business
5. Old Business
- a. Board Vacancy

1. Appointment at October city council meeting
 2. Application form submitted to mayor and then the mayor chooses
6. Next Meeting
 - a. Thursday, November 4, 2021 at 7:00 PM
7. Adjourn
 - a. Motion to Adjourn: Jeremy Parrish
 - b. Second: Amy Chen