



Board Meeting Minutes

Present: Amy Chen, Kevin Stibel, Richard Grugin, Gwen Johnson, Jeremy Parrish

Absent: Marcia Ziemer, Shannon Greene, Shelly Simpson

Other Present: Brian Motley, Tim Hamer

Board Meeting Date: December 2, 2021

1. Call to Order
 - a. Call to Order: Richard Grugin
2. Approval of Minutes
 - a. October 7, 2021 Minutes
 - i. Moved to Amend Minutes: Gwen Johnson
 - ii. Moved to Second: Kevin Stibel
 - b. November 4, 2021 Minutes:
 - i. Moved to Approve Minutes: Gwen Johnson
 - ii. Moved to Second: Kevin Stibel
3. Reports
 - a. Parks report
 - i. Pool Heater project
 1. Heat exchanger now in North Liberty and installed
 2. Needs to be tested and controlled
 3. Start up on December 9, then open in a few days
 - ii. Ranshaw House
 1. Rebuilt west entrance door to basement
 2. Potential use for social services but TBD
 - iii. Snow equipment
 1. Prepared and ready to go
 - iv. Trees
 1. Maples and newly planted trees wrapped to prevent sun scald
 2. Pruned trees, best time due to dormancy
 - v. Koser Park
 1. Cleared overgrowth
 - vi. Community Garden
 1. Put community garden site to bed for winter
 - vii. Centennial Park Loop Road
 1. Close to completion for physical work
 2. Seating won't happen this fall
 3. Will remain closed for the winter
 4. Received a lot of complaints on south side due to vehicle traffic
 5. May need to consider options about traffic restriction
 - viii. Forevergreen Road project (trail)
 1. Final walkthrough tomorrow before approval
 2. Seeded today
 - ix. Dubuque Street
 1. Still working on the project
 2. Asbestos review of buildings to be cleared; the pet clinic had asbestos, so a contractor will come in mid-December

3. February 1, 2022 is when the demolition will start
- x. FY22-23 Budget
 1. Submitted, will learn what can be done after the meeting
 2. Asked for additional employees (1-2 ideally) due to increased landscaping requirements
- b. Pool / General Report
 - i. Same as monthly report provided in the agenda
 - ii. Continued need for officials
 - iii. Library gutter and gas line
 1. Getting replaced; general building maintenance
- c. Questions, Concerns, Updates
 - i. Deerfield and Penn Meadows Park rooves need to be repaired
4. New Business
 - a. None.
5. Old Business
 - a. None.
6. Next Meeting
 - a. January 8, 2022.
7. Adjourn
 - a. Motion to Adjourn: Jeremy Parrish
 - b. Second to Adjourn: Kevin Stibel