



Board Meeting Minutes

Present: Richard Grugin, Shannon Greene, Kevin Stibal, Gwen Johnson

Absent: Jeremy Parrish, Amy Chen

Others Present: Guy Goldsmith, Tim Hamer, Shelly Simpson, Brian Motley

Board Meeting Date: January 6, 2022

1. Call to Order
 - a. Call to Order: Chair Grugin called meeting to order.
2. Approval of Minutes
 - a. December 2, 2021 Minutes
 - i. Kevin stated that his name was miss spelled.
 - ii. Motion and second to approve minutes with correction noted.
3. Tobacco/nicotine free Presentation
 - a. Susan Vileta, JCPH Health Educator and members of Troop 270 gave a presentation to board on benefits to eliminating tobacco in parks.
 - b. Motion and second to recommend adoption of a resolution/ordinance for tobacco/nicotine free parks to City Council. Simpson to provide recommendation to city administration.
4. Reports
 - a. Parks Report provided by Guy Goldsmith
 - Guy mentioned they repurposed doors from old pet clinic building for Ranshaw House.
 - Maintaining equipment this time of year; both snow/winter equipment repairs as well as tuning up seasonal equipment.
 - Rebuilt dump truck box for longer use.
 - Snow/ice removal tasks when needed and some time for cleaning and organizing.
 - Clean out fence line on park shop property and conducted annual training.
 - Tree City USA certification submitted; this will be 27th year when accepted.
 - Mid American's Trees Please grant for \$1,000 goes to second tree plantings at West Lakes.
 - Ice Skating Rink was installed, filled ready for use. Some vandalism occurred again but no lining damage to report at this time.
 - Forevergreen Trail project walk thru completed. Dubuque Street project reviews began, property abatement and clean up. Project will begin this spring and will impact use of south side of Penn Meadows Park. Board members not aware that Parks Department did such work on city owned property.
 - Budget & Capital Projects proposals submitted and meetings held. Once finalized will provide more details to board.
 - Ice Skating information discussed such as skate rental and status of ice conditions; open/closed.
 - b. Rec & Pool Report provided by Shelly Simpson & Brian Motley
 - December is busy month of registration for programs beginning in January. Continue to roll with waves & changes of pandemic.
 - Indoor Pool opened Dec 13, though the pool heater project is not complete. Change orders possible.
 - Mask policy continues to be challenging for staff. Public asked to be respectful of policy, others and staff.

- Matt Meseck spearheaded and did a great job with various holiday events and lighting displays at Gazebo and Ranshaw House.
- Shelly provided summary of programs/operations.
- Brian provided summary of upcoming youth and adult leagues.
- Board member asked about staffing issues. Shelly reported holding steady, but changes could occur at any time and need to evaluate minimum wage increases locally to remain competitive for quality applicants.
- Rec Center has been busy on no school days.

5. New Business

- a. Chair Grugin thanked Marcia Zeimer for service as she submitted her resignation. Chair Grugin urged candidates to apply.
- b. Chair Grugin mentioned he was serving on Community Vision Plan committee. Shelly shared link and other ways for everyone to be a part of this visioning plan.

6. Old Business

- a. Chair Grugin led discussion on mission/purpose of board. Shelly shared document with all on ways for members to stay engaged with planning and decision-making ideas.

7. Next Meeting

- a. February 3, 2022.

8. Adjourn

- a. Motion and seconded to adjourn meeting.